



The Tiffin Girls' School
Richmond Road Kingston upon Thames Surrey KT2 5PL
020 8546 0773 contact@tiffingirls.org www.tiffingirls.org

Headteacher: Ian Keary

Part-time Learning Support Assistant
13 hours per week, term time only (ideally Thursdays and Fridays each week)
To start as soon as possible

Annual salary range £22,185 - £23,826 pa depending on experience, pro rated to £6,945 - £7,458 pa for 13 hours per week

We are looking to appoint an experienced part-time Learning Support Assistant to provide support for a Key Stage 4 student with special needs. Working with classroom teachers and the SENCO, you will provide in and out of class support to the student who is learning in a highly academic environment. You will be responsive to the individual needs of the student and ensure they are able to access the curriculum and all learning activities and experiences. A key part of the role is to enhance and develop the independence of the student.

Experience of working with or an understanding of hearing impairment will be advantageous.

In addition to supporting a student with a hearing impairment, the successful candidate may work with other students who have been identified by the SENCO as needing additional support eg students with dyslexia or with ASD. Experience in these areas would therefore also be advantageous.

Strong communication skills are essential, and experience in working with young people in a school setting would be particularly desirable. Part of the role will be to provide administrative support to the SENCO and some administrative experience would therefore be useful.

The working hours are usually 08.15 to 15.15 two days' per week (6.5 hours per day excluding 30 minute break).

The Tiffin Girls' School is a selective girls' state secondary school, based in very pleasant surroundings in Kingston upon Thames and ideally situated just fifteen minutes' walk from the town centre and mainline station (Zone 6). For further information about our school please see our web site on www.tiffingirls.org Please apply using the downloadable application form on this page or available on our website, or contact the school office.

The post is subject to an Enhanced Disclosure and Barring Service check and verification of the right to work in the UK. The Tiffin Girls' School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

CLOSING DATE: 9am Thursday 23 September 2021

Please return the application form to recruitment@tiffingirls.org
PLEASE NOTE THAT CV'S WILL NOT BE ACCEPTED