



The Tiffin Girls' School
Richmond Road
Kingston upon Thames
Surrey KT2 5PL

Tel: 020 8546 0773

Email: committee@tiffingirlspsa.org

Minutes OF PSA MEETING

Wednesday 14th October 2020 8.40pm (via Zoom)

1. Welcome & apologies

Attendees:

Shaq Arif (SA) (co-chair), Kate McClure (KM) (co-chair), Faz Aftab (FA) (co-chair), Kiruba Ratnesan (KR) (Treasurer); Lynne Bush (LB) (Secretary); Kathi Kilpatrick (KK) (SLT), Zuli Mejias Roman (ZMR) (Classlist co-ordinator), Babsy Nanayakkara (BN) (Bar Co-ordinator), Louise Stacey (LS) (Publicity Co-ordinator), Siva Tharmapathy (ST) Jill & Nick Wren, Lisa Rees, Balendra Elangco,, Imogen Carrington, Subha Ravindran, Arif Bandy, Payal Bhavnani, Ainura Bertam (AB), Manish Bhaisare (MB)

2. Minutes of the last Meeting on June 10th 2020

Minutes were approved by majority with no objections.

3. Chair's Report

Many thanks were given from new co-chair's to AB and MB for their time spent as co-chairs of the PSA.

4. Treasurer's Report

See below.

5. SLT Report

n/a

6. Classlist Update

n/a

7. Planning future events

It was agreed that the PSA should look to hold 2 fundraising events prior to Christmas. The main events up to Christmas normally include Quiz, Bingo Night / Murder Mystery and



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Christmas Fair. Due to covid restrictions events will be online. It was noted as well as being fund raising in nature, the events are important in bringing a sense of school community. Additionally it may be worthwhile linking the events to a specific fund raising target.

Suggestions included:

- Virtual Quiz (KM)
- Virtual Talent Show (FA)
- PSA Lottery – Parentkind website advertise a 3rd party organised event – SA has experience of directly running this

Christmas related:

- Silent Auction (LS)
- Yr 7 craft event – KK to speak to Rose Vernon, Head of Yr 7, who normally organises this event

The second hand uniform stall normally runs in the Christmas Fair. IC has agreed to continue to assist running this. AB currently has the uniform that was held at school. Normally a few parents agree to wash, iron uniform and check quality. Due to covid it was agreed that an outside event run by parents could be organised in the covered outdoor Quad. Further details to be agreed.

SA suggested that due to time constraints an interim meeting take place prior to next official PSA meeting to push forward these much needed fundraising events.

8. Date of next PSA meeting

Thursday 12th November @ 7.30pm via Zoom (moved from original date of Tuesday 10th Nov).



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Tiffin Girls' School Parent Staff Association

Treasurer's Report 14th October 2020

Account Balance :

The balance on the PSA bank account totals £7,425.97 and cash in hand is £300. Movements in the account since the last reported balance of 10th June 2020 are detailed below:

Movements of funds on PSA bank accounts - 11 Jun 2020 to 14 October 2020

Balance on 10th June 2020		6,499.62
Balloon Race		
Winners' prizes	-65.00	
Booking fee	-24.00	
Bank Charges	-10.00	-99.00
Fashion show - Cash kept for expenses returned		300.00
Stripe balance - explained below		1,025.35
Balance on 14th October 2020		<u><u>7,725.97</u></u>

Tiffin Girls' School Parent Staff Association - since 10 Jun 20

Balloon Race		
Stripe Sale	390.00	
Donations	60.00	
Stripe commission	-19.92	
Available in the account from the race		430.08
Broughtforward balance		595.27
Balance at present		<u><u>1,025.35</u></u>