



The Tiffin Girls' School

Addendum to Behaviour for Learning Policy

COVID-19 Pandemic September 2020

The COVID-19 pandemic has necessitated that all individuals within society be responsible for their behaviour to ensure that there is a reduced transmission rate of the virus. To ensure this, the government has put in place strict rules about social distancing and guidance on how to maintain safe personal hygiene standards. As we open up to all students in the autumn term, the school is committed to ensuring that all staff, students and parents/carers who visit our site are safe and that they can be confident in how others will interact with them. To ensure this, the following policy addendum outlines the rules and expectations of how students conduct themselves on site and the sanctions that are in place should someone deliberately ignore social distancing and safe hygiene advice.

This policy addendum does not replace the Behaviour for Learning policy and its guidance and sanctions, but rather supports it whilst we are in the midst of this pandemic. Students and staff should adhere to both as we return to school. Additional considerations that students will be expected to comply with are:

Arrival/exit of the site:

- Arrive to school and leave to go home at the designated time using the designated entrance/exit route.
- Students should not wait around for friends and will not be able to congregate before or after school.
- On entry to the school students will be asked to remove their face masks from their travel on public transport; binning disposable masks and placing reusable ones in a plastic bag.
- They should then make their way to their designated handwashing areas to wash their hands.
- Students should then make their way directly to their allocated outdoor space if between 7.45 - 8am or to their form room if between 8 - 8.30am, following one way systems and safety signs. Once on site, students must follow any instructions given to them by staff.

During the school day:

- Students are expected to wash hands regularly with soap and water during the day (or use sanitiser). Specifically, they must wash their hands on arrival to school, when returning from break, on changing rooms and before and after eating.
- There must be no physical contact of any type at any time.
- If you need to cough or sneeze, use a tissue to 'catch it, bin it, kill it' and avoid touching your mouth, nose and eyes. All tissues should be disposed of in a bin.
- There must be no coughing or spitting at or towards any other person. To do so, will be seen as a deliberate act that compromises another's safety. This will be deemed a high level behaviour issue and the school could implement a range of sanctions – see below.
- Students will be allocated a set seat for all lessons in classrooms. This seating is non-negotiable and is in place for the safety of each student. Students will be expected to remain in the same seat and at the same table throughout the lesson.
- If lessons or activities are in a non-seated area, students must follow instructions from staff about the designated space that they may be in and the restrictions on movement from that space.

- Students will not be permitted to move tables or chairs and permission will need to be sought to leave a seat. This is to manage the safe movement of individuals around the site and to ensure that we meet social distancing expectations.
- Students must maintain a safe distance from others during learning activities.
- There will not be any sharing of belongings (computer devices, mobile phones, stationery, texts, etc.) with others. Students who do not have the necessary equipment will have this provided by staff who will ensure that these are clean and safe to use.
- Students may be given instruction by staff to clean work stations, desks or equipment following its use to ensure that it is safe for use by others at a later date.

Break/Lunch times:

- At break and lunch times, students will be permitted to go to their allocated dining space, their allocated outdoor area or remain in their form room (if the weather is poor). All students must only be in their allocated areas and maintain a safe distance from others when in these spaces.
- Whilst specific toilets have not been allocated to each zoned group, students should make use of the closest toilets to their classroom or allocated space to minimise movement around the school and coming into contact with other groups.
- Safe hygiene habits should be maintained when using toilets and students must follow rules about the number of students who may be in a toilet space at any given time.

Illness on site:

- Students must tell a member of staff if they feel that they are ill.
- If students are feeling unwell they will be sent to the medical room and a first aider will assess a student's health and act accordingly.

Sanctions:

As COVID-19 is a serious threat to an individual's health, we must have sanctions in place should a student deliberately jeopardize someone else's health. As such, we will employ the following actions and sanctions to maintain appropriate and safe behaviour for learning:

- All students and staff will be provided with a copy of these expectations for behaviour in advance of their return to school. It is expected that these will be complied with whilst on the school site.
- Staff will provide constant reminders about safety and the rules for behaviour whilst they are working with students on site to ensure that all are vigilant about keeping themselves and others safe.
- If a student is deliberately ignoring our expectations for behaviour and this is placing others' safety at risk, then that individual will be separated from their year/form/teaching group. Depending on the behaviour, this may be seen as an excludable offence. In such an instance, they may be held in isolation for the duration of the day, parents may be required to meet with a member of SLT and they may be sent home.
- A deliberate decision to cough or spit at another students or member of staff will automatically trigger an external exclusion. In addition to normal exclusion procedures, the police may be notified of this behaviour.
- In line with adapted processes due to COVID-19, as part of a planned return to school following an exclusion, parents/carers will be expected to have a virtual meeting (if they cannot attend in person) with a senior leader to discuss a reintegration action plan.